



# Spotley Wood Campsite

## Booking Terms & Conditions

1. The Campsite is open for bookings from approximately end of March to end of November each year
2. The site can only be used by Scout and Guide Association members and can accommodate a maximum of 25 campers per night
3. Camping enquiries and bookings are made via the Online Scout Manager system. For non-OSM users, this can be found at [spotley.org.uk](http://spotley.org.uk).
4. Once a camping enquiry has been made and the booking approved, a non-refundable deposit is required to secure the booking, and this should be received within 7 days of approval of the enquiry. If the deposit is not received by day 14, the booking will be cancelled.
5. Morning, Afternoon or Evening use bookings can be made for Monday to Thursday, and these must be booked in the same way as camping (see point 3). The full cost for a part day use must be paid upon booking to secure use. Other times may be available if the site is not booked and closed season bookings **may** be possible.
6. If a booking needs to be cancelled, please let us know as soon as possible. Cancellation of bookings within 21 days or less of your arrival date will result in the forfeit of your deposit.
7. Under rare circumstances, weather may make the campsite unusable and if this is likely to be the case, we will do our very best to forewarn you. If these circumstances do arise, we will refund your deposit and assist you to find availability at another campsite.
8. All users should acquaint themselves with the site risk assessment (found on [spotley.org.uk](http://spotley.org.uk) and on the site noticeboard) and other information on the site noticeboard within the hut.
9. It is the hirers responsibility to verify that any onsite equipment is suitable and safe for any use that it is put to.
10. Additional charges may be incurred if additional cleaning is required or if the water or electricity is left on after your departure.
11. Once your camp has finished, please confirm your actual numbers with the Bookings Secretary and a final invoice will then be sent.
12. The Spotley Wood Campsite Rules must be followed by all participants at all times. These can be found on [spotley.org.uk](http://spotley.org.uk) and on the site noticeboard.